

S.P.S. JANTA COLLEGE, SARASWATI NAGAR

Annual Academic Audit Report as on 31/03/2017

Status: Common for All Departments

Sr. No.	Activity	Parameter	Remarks
1	Academic Process	Preparing of Academic calendar according to University Academic Calendar with curriculum activities	Prepared and being implemented
		Class Test	Class tests have been taken in every class
		Internal Exams	Successfully scheduled and completed
		Remedies for weak students	Revision classes are going on
		Parent Teacher Meetings	Scheduled and Completed
		Syllabus Status	Syllabus completed. Revision is being going on
2	Students and parents Feedback	Taking Feedback from students and parents	Feedback Process Completed
		Analyzing Feedback	Process Completed
		Remedial Actions	Analysis Report forwarded to Head of the Departments
3	Viva and Industry Interaction	Preparation for viva	Training classes for students are being conducted.
		Internship	Students are informed about it, Training letter are to be prepared
		Projects	Reports of previous semesters have been submitted by the students to the respective HODs.
4	Computer Lab	Computer Projects	Projects has prepared adequately and duly submitted to the concerned Department.
		Regular inspection of Systems and networking	Computer laboratory has been inspected thoroughly. Faults have been removed.
5	Course / Syllabus	Syllabus Status	Unit wise syllabus completed in all subjects.
		Revision Classes	Revision classes are being held with revision tests
		AV Classes	Smart classes has been organized Regularly and attended by the students.

(Academic Coordinator)

(Principal)